



Hattiesburg Public Schools

STUDENT DIRECTORY INFORMATION DENIAL FORM



Student's Name _____ School _____
 Home Address _____ Home Phone _____

Parental Rights Regarding Student Directory Information

The Family Educational Rights and Privacy Act (FERPA) gives parents certain rights with respect to their children's educational records, including directory information. Directory information means information contained in an educational record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to, the student's name, photograph, date of birth, major field of study, dates of attendance, grade level, enrollment status, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent educational agency or institution attended.

Unless the parent or guardian notifies the Hattiesburg Public School District otherwise within five days after notification by receipt of the Handbook and Code of Conduct for Students and Parents, consent is implied for the Hattiesburg Public School District to release directory information.

Implied consent includes the release of student directory information, or for non-directory information such as student work, for use in the following ways:

1. On the Hattiesburg Public School District's web site
 - The web site will use student's name only. Personal information such as home address, phone number, or names of family members **will not** be used. Any information that indicates the physical location of a student at a given time other than attendance at a particular school or participation in school activities will not be used.
 - Schoolwork may include, but is not limited to, art, written papers, class projects, and computer projects.
2. In material printed by the school or the Hattiesburg Public School District or printed by publishers outside the Hattiesburg Public School District
 - Printed material may include a child's full name.
 - Printed material may include, but is not limited to, school directories, yearbooks, programs, brochures, newspaper articles, and print advertisements.
3. In videos produced and broadcast by the Hattiesburg Public School District or produced and broadcast by news organizations and others who receive approval from the Hattiesburg Public School District.

This Student Directory Information Denial Form is available from each school's office or from the Hattiesburg Public School District's web site at:

<http://www.hattiesburgpsd.com/pr/>

Parent/Guardian

I **deny permission** for directory information, including photographs, of my child to be published by the Hattiesburg Public School District or to be released to any other publisher outside the Hattiesburg Public School District.

Parent Guardian Signature _____ Date _____

*This signed form should be kept on file in the school office
and a copy sent to the HPSD Communications Office.*